

How to Prepare Your Organization for GDPR

The General Data Protection Regulation (GDPR) will go into effect on May 25, 2018. Regardless of where you are in your GDPR journey, Sumo Logic is here to help you prepare your organization. Use our checklist to help map out your compliance strategy for GDPR and beyond.



Scope your business // Determine if/how GDPR applies to your organization. Considerations include: Is your business in the EU, or if not, do you do business with and persons who are in the EU? Are you a processor, controller or both?



Assemble your GDPR army // Decide whether or not you need a dedicated data protection officer (DPO), what that role will look like and who will join in your organization's GDPR journey.



Inventory your data // Evaluate what type of data your organization is processing and if that data is high risk. If data contains (or potentially contains) personal or sensitive data then it is most likely considered high risk. This may include data outside of your normal audit scope.



Build your privacy program // Create a program with a "privacy by design" mindset that is specific to your organization's GDPR needs. Elements can include employee and customer education and awareness, privacy notices and policies, breach notification processes, data subjects rights, EU employee data, risk assessments, security controls and legal documentation.



Turn plan into action // Begin executing your plan accordingly, starting with designing and implementing new controls not already in place, and managing and enhancing existing controls. Continually repeat and refine this process to ensure the quality, accuracy and security of your data.

How to Prepare Your Vendors for GDPR

You've got your organization GDPR ready, but are your vendors and partner organizations that handle your company's data ready? Sumo Logic can help you put a GDPR readiness plan in place for your vendors with our checklist.



Identify all vendors that handle your personal data // As part of this activity you should identify those vendors that handle personal data for your organization and keep an updated list.



Ask each vendor about their GDPR strategy // Work together with your vendors to chart a path for mutual GDPR readiness. Some vendors will require more hands-on education than others so it's best to start early.



Create a Data Processing Addendum (DPA) to be shared with all vendors // Be proactive by developing your own DPA that vendors can fill out instead of having them come to you first.



Maintain records of all activity with those vendors // Under article 30 of GDPR, controllers and processors are required to maintain a record of processing activities for all vendors that handle your personal data.



If a vendor doesn't plan to meet GDPR obligations, determine a business plan // Considering GDPR is a legal obligation, it would be a large risk to continue sending personal data to vendors who don't plan to meet GDPR compliance. Explore all options and decide how best to proceed.